# Coalition: Board Development Survey

Each question asks about how the Community Coalition board is performing in several areas that are known to be important for coalition success.

For each question respond using the 1 to 5 scale described below. Circle the number that best matches your feelings. For each question, if you think the question does not apply to the board, circle NA (for not applicable) instead of circling a number. This survey is anonymous and the results will be analyzed in aggregate. Please do not place your name on this survey.

- 1 Board rarely or never meets this standard. (Needs to be done)
- 2 Board mostly does not meet this standard (Starting, but needs more work)
- 3 Board sometimes meets this standard (Doing okay, but room for improvement)
- 4 Board usually meets this standard (Actively working on this, and have improved)
- 5 Board always or almost always meets this standard (We are there!)
- N/A This question doesn't apply to this board

## **Inclusive Membership**

many members as possible.

The board considers its need for, and identifies potential new members.	1	-2	-3	_4	5 NA
2. The board has developed clear membership criteria.	1	-2-	_3	_4	-5 NA
3. The board has regularly invited member involvement from outside its initial core.	1	-2 —	_3	_4	-5 NA
4. The board effectively orients and integrates new members	1 —	_2_	_3_	4	-5 NA
<ol><li>The board continues to create opportunities for every member to be involved in some way.</li></ol>	1 —	_2_	_3_	<u>    4                                </u>	-5 NA
<ol><li>The board provides its members with leadership development opportunities.</li></ol>	1 —	_2	_3	<u>    4                                </u>	-5 NA
Internal Communication					
7. The board develops ground rules/agreements regarding communication between members (e.g., "be honest with each other," "open expression of thoughts and feelings").	1 —	_2	_3_	<u>    4                                </u>	-5 NA
8. The style of communication in the board reflects the diverse styles and needs of members.	1 —	_2	_3_	<u>    4                                </u>	-5 NA
<ol><li>Regular meetings of both the entire board and its subcommittees and executive committee, take place.</li></ol>	1 —	—2—	3_	— 4 —	_5 NA
10. The board arranges opportunities for members to dialogue and seek solutions to real or perceived areas of conflict (e.g., turf issues, competition).	1 —	_2_	_3_	<u>     4                               </u>	-5 NA

12. The board regularly discusses new ideas, involving as 1 —— 2 —— 3 —— 4 —— 5 NA

### -OVER-

#### **Board Direction**

13. Board members share a unique view of the common 1 - 2 - 3 - 4 - 5 NA mission of the organization. 1 - 2 - 3 - 4 - 5 NA 14. The board elicits input from both formal and informal leaders to (from the community) define its issues and strategies. 15. To help plan, the board gathers information about future trends in its areas of concern. (Resources can include 1 - 2 - 3 - 4 - 5 NA government reports, journals, statistics, polls, corporate reports, research and opinions from a variety of sources). 1 - 2 - 3 - 4 - 5 NA 16. The board uses the mission statement as a guide to develop clear, attainable, short-term and long-term goals. 1 - 2 - 3 - 4 - 5 NA 17. The board, on a regular basis, reviews its mission and plans to determine: Are they still relevant? Has the board fulfilled its mission?

**Communication** (Relationship Building/Partnership Building/Leveraging other Money/Brokering)

How could they be re-energized to better address community needs?

- 18. The board shares its mission and goals with the community.
  1 2 3 4 5 NA
  19. The board develops (or is developing) stronger relationships with key individuals and groups in the community.
- 20. The board continues to "sell" the Community 1—2—3—4—5 NA Coalition to key leaders and the community by highlighting successes and accountability to the community's issues.

### Management

21. The board works to build a broad and diverse base of financial support to sustain its efforts. 1 - 2 - 3 - 4 - 5 NA 22. The board develops its organizational structure and revises 1 — 2 — 3 — 4 — 5 NA it to gain increased flexibility, if appropriate. 23. The board reduces hierarchical structures where possible, simplifying policies and procedures. 1 - 2 - 3 - 4 - 5 NA 1 - 2 - 3 - 4 - 5 NA 24. The board reviews and revises its decision making process to increase shared leadership and responsibilities. 1 - 2 - 3 - 4 - 5 NA 25. The board develops and uses an effective recruitment and orientation process for new leaders. 26. The board effectively implements its plan(s), delegating responsibilities to members throughout the board 1 - 2 - 3 - 4 - 5 NA 1 — 2 — 3 — 4 — 5 NA 27. The board has developed an effective process to use for running its meetings.

Acco	unta	bil	lity

28. The board has developed and implemented ground rules/agreements concerning expectations for how members will work together.	1—	_2_	_3_	<u>    4                                </u>	_5	NA
29. The board discusses how the group will remain accountable to the community without duplicating efforts.		2_	3_	4_	5	NA
30. The board monitors and assesses progress made on plans. 31. The board debriefs events or "failures" and learning to future projects.				—4— —4—		
Goal Accomplishment						
32. The Strategic Planning Committee has assessed the community on current issues and needs.	1 —	_2_	_3_	4	_5	NA
33. After the Strategic Planning Committee assessed the community, goals and objectives were developed to address the current issues.	1—	_2_	_3_	<u>    4                                </u>	_5	NA
34. The Strategic Planning committee has implemented the current goals and objectives.	1 —	_2_	_3_	<u>    4                                </u>	_5	NA
35. The board regularly achieves goals and celebrates its "victories" and achievements.	1—	_2_	_3_	4	_5	NA
36. The board frequently recognizes individual member contributions and accomplishments.	1 —	2	3_	—— 4 —	5	NA
37. The board widely publicizes accomplishment of its goals.	1 —	_2_	_3_	4	5	NA
Other						
38) As closely as possible, please write down the Communication	nity C	oalitio	n's visi	on and		
mission statement:						
Vision:						
Mission:						-
39. Please add any other comments concerning the function.	oning o	of the C	Commu	nity		-
						-
						-

Adapted from the Coalition Assessment Survey/Community Organizing, by Positive Outcomes (2004)